

Items Discussed	Actions
<p>Updates</p> <p>1. Treasurer: Current bank balance is just over £27k. Of this, some £9k is unavailable: £5k is a donation received towards the Fives Courts, £1.1k is committed to funding water coolers and another £2k to funding the long jump pitch once the PE department is able to fund the remaining cost of £10k. We also donate to St John's Ambulance a sum of £600 every year as they cover first aid for all Saturday rugby. There is still some balance (roughly £1.5k) in sQuid from the Spring Ball. Also, Debbie deposited just over £3k from the Christmas Raffle.</p> <p>2. Lost Property The next sale is planned for a Friday in February and will be held from noon. Rachael will finalise a date and a message will be sent to all via SchoolComms.</p> <p>3. Class Reps The next Class Rep meeting is on Thu 19 January. There was a complaint to the Head from a Y12parent who received an e-mail requesting volunteers to be Class Rep with visible e-mail addresses for all recipients. To protect privacy in future mass mail requests, it was agreed that e-mail addresses should be in a bcc: line.</p> <p>4. Recent Events</p> <p>a) CRY testing prices have increased from £3500 for 100 students to £7500 if we choose a weekend date or £6000 for a weekday. It was concluded that a weekday would be impractical as parents are expected to be present for those referred for more testing (15 of the 100 tested in November). After much discussion, we agreed to make a tentative booking for a Saturday soon after October half-term in 2018 provided they allow free cancellation with enough notice. This will give us time to seek wider feedback on whether parents are interested, whether Paul Daniels will be available to promote the event and/or may offer to fund any unused places.</p> <p>b) The Grand Christmas Draw raised over £3,000, some £500 more than the previous year. All prizes, including items put into hampers were received as donations. A couple of extra prizes have been kept aside to be used for the Spring Ball raffle though we still need more.</p>	<p>Anyone who can help on a Friday to please let Rachael know.</p> <p>Winnie to action</p> <p>Shelly to make a booking or to revert if cancellation is not permitted.</p> <p>Ravi to send SchoolComms appeal for unwanted Christmas presents that can be used as Raffle Prizes. Future e-mails about prize winners to include URL.</p>

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<p>Forthcoming Events</p> <ol style="list-style-type: none"> 1. Ensuring Excellence Phone Calls Phil Richardson has three volunteers for a round of calling on February 8, 2017 and needs four more. Calls will be made between 1800 and 2030 hrs so if you can do an hour or more during that time, please volunteer. 2. Spring Quiz Night It was agreed that we would hold a Quiz Night on Saturday March 11 (second preference March 4 or 18). The admission price will be £7.50 and funds will be towards the £850 cost of “Two kits of melting point apparatus for GCSE and A-level students”. David Mylroi will be Quizmaster. Volunteers include Jim O’Connor, Charlotte Rutter, Tiffany Barradel, Baoching Liu, Jon Wright, Jennifer Franks. 3. Spring Ball Lin and Ingrid, with sons in Y12, are looking for someone to shadow them and to take over the event in future years. While some tickets have been booked, Lin plans to ask Class Reps to promote the event to ensure significant numbers of tickets are booked before the end of January (while the discounted price applies). Last year was sold out and we expect the same this year too. A band has not been booked. 4. Mock Tests There is a meeting of the Mock Test sub-committee on Thu Jan 12 at 7.45 pm in the School Library. The aim is to raise in excess of £55k this year (against £34k last year). Subject to demand and parent volunteer helpers, we may have as many as 18 separate test sessions. We plan to open bookings for test dates on Jan 23 after the website has been modified and tested. Nick White is helping. Sutton has many of their dates already fully booked. 	<p>If you can join, please e-mail Phil at philburnleyrichardson@yahoo.co.uk</p> <p>David Budds to check availability of Great Hall (and also precise description of the wish list item to be funded). Once a quiz date is finalised, the group will either meet to discuss details or do so via e-mail.</p> <p>Jo Wright volunteered to do so.</p> <p>Winnie and Lin to discuss how to go about this.</p> <p>Debbie and Tiffany have recently been at events that had excellent bands and will pass on details to Lin.</p> <p>Those wishing to be on the sub-committee to please join.</p>

<p>5. Summer Family Fun Day It was agreed that a sub-committee would be formed to run the Fun Day and Debbie, Charlotte and Jennifer volunteered (themselves and Wendy!). We will send a message via SchoolComms to invite others, even if they are not on the PA Committee.</p> <p>Current action required are two: (a) booking inflatables (we agreed to use Paul and to book two of the three that we used last year, i.e., the two that made the most money, and a different third one); and (b) plan for the brochure including contacting Estate Agents for some form of sponsorship.</p> <p>Any other business</p> <ol style="list-style-type: none"> 1. Jennifer mentioned that we need a new urn as the one in the kitchen is burning out. She proposed moving the urn from the Pavilion to the kitchen and buying a slightly smaller one for the Pavilion. It was agreed that we could spend up to £100 on this. If the cost is greater, Jennifer will need to seek e-mail approval from the Committee. 2. We are nearly out of Styrofoam cups (we use ~5000 a year) and, since the school has decided not to allow Independent Catering to use them we agree to move to cardboard cups even though they cost between two and three times the 3p per cup that we pay for Styrofoam. It was agreed that we could ask Independent Catering what they would charge to supply us. 3. David Mylroi agreed to arrange a Dragon Boat Racing event at Bewl Water in September and he was authorised to pay £360 to book one boat and to articulate details for the event at the next meeting. 4. David Budds enquired about the progress made by Laura Covill on parental involvement in Careers and Ravi agreed to provide her e-mail to Alex Carroll who coordinates career skills talks and other activities at school. 	<p>First meeting of the sub-committee on Feb 23 at 7.45 at the School Library. Once booked, Ravi to send SchoolComms.</p> <p>Charlotte and Jennifer to check which two inflatables were the most profitable and Jennifer to contact Paul.</p> <p>Debbie to ask Rinku if she will coordinate the brochure again.</p> <p>Jennifer to arrange</p> <p>Jennifer to check with Alston</p> <p>David to book</p> <p>Ravi to e-mail Laura/Alex</p>
<p>Next Meeting</p>	<p>Thu March 23, 2017 at 7.45 pm in the School Library</p>
<p>Meeting Closed 9.20 pm</p>	