

ST OLAVE'S GRAMMAR SCHOOL'S ARRANGEMENTS FOR ADMISSION TO YEAR 7 IN SEPTEMBER 2019

This information should be read in conjunction with the School's Admissions Policy 2019/2020.

Application

The School participates in the co-ordinated admissions process operated by the London Borough of Bromley.

In order for the Governing Body to consider your application you must complete **two** online forms:

1. Your **Local Authority's Online Application Form** available in September 2018. You must include St Olave's in order of parental preference and submit it to your Local Authority by their deadline. For your information, St Olave's DfE Number is 305/5410.

and

2. The **St Olave's Online Supplementary Information Form (SIF)** available from **Monday, 11 June**. The SIF registers your son to sit our Selective Eligibility Test (SET) and must be submitted no later than **Friday, 6 July 2018**.

Before completing the SIF please ensure that you have the following available for upload:

- A recent passport-style photograph of the candidate (the School will use this solely as a security measure to verify the candidate sitting the Test)
- Details of any SEND, known medical needs or other circumstances which may require positive action on the day of the Test (please see the separate download: 'SEND Arrangements for Year 7 Entry in September 2019').

Entrance Process

Entrance to Year 7 is via a two stage process which determines whether or not candidates are of the School's required standard for a selective education. The process is academically demanding and parents/carers should bear this in mind when considering an application.

Stage 1 Entrance Test (SET) Friday, 21 September 2018

The School's Selective Eligibility Test (SET) will last one hour and will comprise multiple choice questions in English, Logic (both Verbal and Non-Verbal Reasoning) and Mathematics. Please see the Sample Question Booklet.

Arrangements will be sent to parents/carers at the end of August. Timings for the Test, which will be sat at the School, are allocated in strict order and we regret that they cannot be changed under any circumstances.

The outcome of the SET will be sent to parents/carers prior to the closing date for submission of your Local Authority's Online Application Form. You will be advised whether or not your son has achieved the required standard to proceed to the Stage 2 Entrance Test, and where appropriate, testing arrangements will be supplied.

Please note that this result will not equate to a guarantee of a selective place at St Olave's.

Stage 2 Entrance Test

The Stage 2 Entrance Test will take place at the School on **Friday, 9 November 2018**. The Test comprises papers in English and Mathematics, each one hour in length. Please refer to the relevant Sample Question Booklet.

Please note: If your son is unwell on the Test days, to such an extent that you feel his results will be affected, you should **not** let him attend as no allowance can be made for under-performance. You must inform the School no later than the day of the Test, either by email (admissions@saintolaves.net) or telephone (01689 820101). Please note that a doctor's certificate will be required to confirm illness as the reason for non-attendance. Subject to receiving appropriate documentary evidence, an alternative date will be offered.

Offers

Following the Stage 2 Entrance Test, scores will be standardised and then aggregated, together with the SET marks, to allow a ranking of candidates. The rank order will be submitted to the London Borough of Bromley, who, under co-ordination, offer places to the highest ranked boys in accordance with parental preference.

Offers of places at the School will be made by your Local Authority on **Friday, 1 March 2019 (National Offer Day)**.