



12th November 2018

Dear Parents and Carers,

Voluntary Librarians

We are very lucky to have an excellent and dedicated team of volunteers who give their time to help in the school's two libraries. Sadly, some of our team have had to move on and therefore we currently have vacancies we need to fill. I am writing to ask if any of our parents and carers might be willing to offer some time to support Mrs Martine and our students on a voluntary basis, both in the Main School and Sixth Form Libraries. The main tasks involve supervising pupils whilst they work, and assisting in general administration under Mrs Martine.

It would be particularly helpful if anybody was able to help first thing in the mornings to allow access to the Sixth Form Library at 8.30am. This could suit a parent/carer who might be bringing someone to school. Any time you could offer would be hugely appreciated, but a regular commitment would be most helpful, especially at either morning break 10.30 – 11.00 and / or lunchtime 12.30 – 13.45.

If you are willing to offer time to this important role please contact our Librarian, Anna Martine, for further information (phone 01689 820101 or email amartine@saintolaves.net).

Please may I take this opportunity to wholeheartedly thank all our parent volunteers for all the support they offer, and the time dedicated to enhancing the experience of all our pupils.

Liz James

School Business Manager

