INFORMATION
FOR
YEAR 7 ENTRY IN 2016
INTRODUCTION

The Prospectus provides a general description of St Olave's Grammar School while this additional booklet gives detailed statements, statutory information and important dates for the 2016 entry.

The school crest taken from the original seal

Further information can be found on:

www.saintolaves.net
School Website
www.ofsted.gov.uk
Inspection Report
www.goodschoolsguide.co.uk
Good Schools Guide
www.thesundaytimes.co.uk/sto/Parent_Power/
Sunday Times
This information should be read in conjunction with the School’s Admissions Policy 2016/2017.

Open Morning

Our Open Morning for prospective students and their parents/carers is held on Saturday, 27 June 2015, from 9.00 am until 1.00 pm. The Headmaster will address visitors in the Great Hall at 9.30 am, 10.30 am and 11.30 am.

Application

The School participates in the co-ordinated admissions process operated by the London Borough of Bromley.

In order for the Governing Body to consider your application you must complete two forms:

1. **A Common Application Form (CAF)** available in September from the Local Authority where you live. The CAF must include St Olave’s in your order of preference and be submitted to your Local Authority by their published deadline. For your information, St Olave’s DfE Number is 305/5410.

   and

2. **A Supplementary Information Form (SIF)** available from the School. The SIF registers your son to sit our Selective Eligibility Test (SET). It must be completed and submitted to the School with the required attachments (see bullets below) no later than **12.00 noon on Friday, 3 July 2015**. The SIF is available to download from the School’s website [www.saintolaves.net](http://www.saintolaves.net) from **Monday, 8 June** and is also included within the Application Pack available at Open Morning and from the School’s Reception thereafter (Reception hours are 8.00 am to 4.00 pm, Monday to Friday).

Please particularly note the following when submitting the SIF:

- The SIF must be posted to the School using a Guaranteed Delivery Service or delivered in person to the School’s Reception

- Three correctly stamped C5-size envelopes (16cm x 23cm) must be enclosed. (The envelopes are used for acknowledgement, testing arrangements for the SET, and the outcome of the SET.)

- An up to date passport-sized photograph of the applicant must be attached to the SIF (the School will use this solely as a security measure to verify that the candidate sitting the Test is the boy shown on the SIF)

- Details of any special educational needs, known medical needs or other circumstances which may require positive action on the day of the Test must be enclosed. The School has 124 places available in Year 7 and last year 1061 applications were received.
Entrance Process

Entrance to Year 7 is via a two stage process which determines whether or not candidates are of the School’s required standard for a selective education. The process is academically demanding and parents/carers should bear this in mind when considering an application.

Stage 1 Entrance Test (SET)

The School’s Selective Eligibility Test (SET) will take place at the School on **Friday, 18 September 2015**. The Test will last one hour and will comprise multiple choice questions in English, Logic (both Verbal and Non-Verbal Reasoning) and Mathematics. Please see the Sample Question Booklets.

The SET testing arrangements will be posted to parents/carers on **Friday, 28 August 2015**. Timings for the Test are allocated in a strict order and we regret that they cannot be changed under any circumstances.

Please note: If your son is unwell on the day of the Test, to such an extent that you feel his results will be affected, you should **not** let him sit the Test as no allowance can be made for under-performance. You must inform the School no later than the day of the Test, either by email (admissions@saintolaves.net) or telephone (01689 820101). Please note that a doctor’s certificate will be required to confirm illness as the reason for non-attendance at the Test. Subject to receiving appropriate documentary evidence, an alternative day will be offered.

The outcome of the SET will be posted to parents/carers on **Friday, 16 October 2015** prior to the closing date for submission of the CAF. The letter will advise whether or not your son has achieved the required standard to sit the Stage 2 Entrance Test. Those passing the SET will be invited to the Stage 2 Entrance Test and details will be enclosed. **Please note that this result will not equate to a guarantee of a selective place at St Olave’s.**

Stage 2 Entrance Test

The Stage 2 Entrance Test will take place at the School on **Friday, 13 November 2015**. The Test comprises papers in English and Mathematics, each one hour in length. Please refer to the relevant Sample Question Booklet for detailed information.

Offers

Following the Stage 2 Entrance Test, scores will be standardised and then aggregated, together with the SET marks, to allow a ranking of candidates. The rank order is submitted to the Local Authority, who offer places to the highest ranked boys in accordance with parental preference.

Offers of places at the School will be made by your Local Authority on **Tuesday, 1 March 2016 (National Offer Day).**
ADMISSIONS POLICY 2016/2017 ENTRY

1. General
The Governing Body is responsible for admissions. Admission is on the basis of academic ability. It is intended that the School will continue to offer an education particularly suited to the more academic child; it will also continue to offer the opportunity for the development of high standards in co-curricular activities such as music, drama and games. In accepting a place parents/carers undertake to ensure their child’s full commitment to both the curricular and co-curricular life of the School. Parents/carers should be aware that St Olave’s is a Church of England School. The values which inform the life of the School are those of the Christian faith. These values include respect for members of other faith communities or none. We wish to ensure that all pupils benefit from membership of an Anglican Foundation serving a multi-cultural community.

2. Year 7 Entry
Only boys who attain the required standard in the prescribed arrangements for selection by reference to ability and aptitude will be eligible to be considered for admission to Year 7. Those whose parents/carers wish them to be considered for a place must first sit the School’s Selective Eligibility Test (SET), comprising Logic, Mathematics and English questions, designed to determine whether or not candidates are of the School’s required standard for a selective education. This will take place in September and parents/carers will be notified of the outcome of the SET in October, prior to submission of the Common Application Form (CAF). The result of this test does not guarantee a place at St Olave’s Grammar School.

Pupils passing the SET will then be invited to sit second stage tests in English and Mathematics. These will take place before the end of the Autumn term. Scores will be standardised and then aggregated, together with the SET marks, to allow a ranking of candidates. The testing will be competitive and the first one hundred and twenty four in rank order will be offered places. In the event of aggregate standardised scores being tied for two or more candidates the final rank order will be determined using performance in the Mathematics paper, then, if required, the creative writing, then the English multiple choice, then the SET.

In the event of withdrawals the rank order will continue to be followed until all places are filled. Boys may sit the entrance test if their eleventh birthday falls between 1st September and 31st August (inclusive) of the academic year in which the September test is set. If their tenth birthday falls within this period, boys may take the test for entry into the School one academic year early provided they are in Year 6 at primary school and a letter of recommendation is received from their Head Teacher. Entry for these boys would be at the discretion of the Governors. Boys may sit the Entrance test once only. Boys in any age range other than those mentioned above will not be allowed to sit the test.

Applications for places in Year 7 should be made by the due date in the Autumn Term prior to the September of admission on the CAF provided by the relevant home authority. Completion of a Supplementary Information Form (SIF) – the test registration form available from the School - will also be required and must be returned by the closing date set out in the School’s published timetable. Please note that this date is earlier than the date set for completion of the CAF. Late applications will be dealt with as outlined in the co-ordinated scheme.

3. ‘In-Year’ Applications for Years 7-11
When a vacancy occurs, those on the waiting list will be invited to take another written test at the School. The results will be placed in rank order and the place offered to the highest ranked candidate who attains the required standard.

4. Fair Access
Children directed via the Fair Access Protocol will take precedence over any child already on the School waiting list provided they demonstrate, in a written test, ability commensurate with other students in the year group. This includes admitting children over the published admission number.
5. **Entry to Year 12**

This will be done on the basis of academic ability and achievement at GCSE level. The usual requirement for Advanced level courses is the achievement of a minimum of six GCSEs at grade A and three at grade B, with A* or A grades in subjects to be followed to Advanced level (or related subjects) and at least a grade B in English and Mathematics. A grade B or better on AS courses will be considered the equivalent of a GCSE A grade for these purposes. Year 11 pupils who meet this requirement may proceed into the Sixth Form. Each year a number of places is available for students from other schools. External candidates whose predicted grades meet the above requirements will be asked to take written tests at the School. Entry is open to both boys and girls and a standard number of one hundred and ten external candidates may receive conditional offers. In the event of oversubscription from external candidates, places will be allocated on the basis of: assessment of predicted or known GCSE grades and academic information from an applicant’s current school; performance in the written tests; the availability of places in the A level subject options. Applications from external candidates for places in the Sixth Form should be made on forms available from the School. The dates for applications will be published as outlined under: Admissions Procedure. Boys or girls may sit the entrance test if their sixteenth birthday falls between 1st September and 31st August (inclusive) of the academic year in which the February test is set. If their fifteenth birthday falls within this period, boys or girls may take the test for entry into the School one academic year early provided they are in Year 11 at secondary school and a letter of recommendation is received from the Head Teacher. Entry for these boys or girls would be at the discretion of the Governors. Boys and girls may sit the test once only. Boys and girls in any age range other than those mentioned above will not be allowed to sit the test. N.B. Applicants must have the legal right to be resident in the United Kingdom at the start of and for the duration of their A-Level programme.

6. **Choristerships**

Each year up to four places in Year 7 may be offered, in addition to the School’s standard admission number, on the basis of academic ability and tenure of a Choristership at the Queen’s Chapel of the Savoy. Details of this scheme are advertised in December/January each year and may be obtained from the School Office. Voice trials and academic tests may be taken by boys whose tenth birthday falls between 1st September and 31st August (inclusive) of the academic year two years ahead of their entry to the School.

7. **Appeal Process**

Should a parent/carer wish to appeal against the Governors’ decision not to admit their child, they should write to the Clerk to the Independent Appeal Panel, via the School, requesting an appeal form.

8. **Waiting List**

A list will be maintained in accordance with the admissions criteria.

9. **Admissions Procedure**

A timetable will be published for each admissions round giving dates for Open Day, return of Supplementary Information Form (test registration form), and Entrance Test days. Tests may only be taken at the School on the appointed dates. Following the Tests, parents/carers will be informed whether or not their child could be considered for a place at the School. Please note that this does not equate to a guarantee of a place at the School. The timetable for Sixth Form admissions will be published for Open Day. The School will comply with the locally agreed co-ordinated application procedures and timetables.
ACADEMIC CURRICULUM (2016-17)

The curriculum is everything that happens in the school which helps students learn and develop knowledge, understanding, skills, values and attitudes. Learning takes place in the classroom and also, for example, through games, assemblies, theatrical and musical productions, residential courses, educational visits and community work. The curriculum at St Olave’s is influenced strongly by the school's unique ethos with a strong focus on scholarship and on students developing a real sense of intellectual curiosity.

Academic qualifications and methods of assessment will be undergoing significant change in the next few years. Therefore, please note that the information given below, which is correct at the time of publication, may be subject to change.

1. The Lower School

In Year 7, the intake is divided into four unstreamed forms which all take: Art, Citizenship, Design Technology, Drama, English, French or German, Geography, History, Computing, Latin, Mathematics, Music, PE, Games, RS and Science.

In Year 8, students choose a second language: Latin, or German or French.

2. The Middle School

In Year 9, students begin the three-year GCSE courses. All students study ten subjects for GCSE plus the compulsory RS short course GCSE, which is examined at the end of Year 10. Students take Mathematics; English Language and English Literature; Biology, Chemistry, Physics; at least one from French, German or Latin; and at least one from Geography or History. Any remaining selections are taken from Art, Computing, Design Technology and Music. There is also an option to study PE as an additional GCSE for students who fulfil the required criteria. Please note, therefore, that recruitment to GCSE PE is selective. There are also compulsory non-examined courses in Citizenship, PSHE and PE.

If an insufficient number of pupils choose a subject for it to be viable, the School may decide to withdraw the course; if too many students apply for a course, the over-subscription criteria will be made clear to those affected. Due to timetabling restrictions not all combinations of subjects are possible.

In Year 11, the very best mathematicians will be given the opportunity to sit the Free Standing Unit, in addition to their GCSE in Mathematics, and a select cohort will have to opportunity to take the Higher Project Qualification.

All subjects are examined in the summer of Year 11, with the exception of the top set mathematicians who take the GCSE Mathematics in January.

3. The Sixth Form

Please be aware that 2016-17 is a transitional year in the move from modular to linear A-Levels. Most subjects on offer in September 2016 will be linear but Mathematics, Further Mathematics, Design Technology and Classics will remain modular (i.e. with AS achievement contributing to the overall A-Level grade). This means that the number of AS examinations sat at the end of Year 12 in 2016-17 will vary from student to student, depending on the subjects taken.
The current intention is that students will begin with four options in Year 12. They will nominate at the start of the Spring Term which option they wish to take at AS Level and thus cease studying at the end of Year 12. The student will be entered for this AS exam at the end of Year 12, alongside any AS exams in the unreformed subjects listed above, and continue with the remaining three options to A-Level, sitting these examinations at the end of Year 13.

Therefore, most students will study four options in the Sixth Form, leading to one AS in Year 12 and three A-Level qualifications in Year 13. Please note that Mathematics and Further Mathematics counts as one option choice and students opting to continue with Further Mathematics to Year 13 will thus end up with four A-Levels.

Students select, subject to meeting Sixth Form entrance requirements, from a list that normally includes Art, Biology, Chemistry, Classical Civilisation, Computer Science, Design Technology, Economics, English Literature, French, Geography, German, History, Latin, Mathematics (& Further Mathematics), Music, Physics and Religious Studies.

If an insufficient number of pupils choose a subject for it to be viable, the School may decide to withdraw the course; if too many students apply for a course, the over-subscription criteria will be made clear to those affected. Due to timetabling restrictions not all combinations are possible.

A-level work is supplemented by an Electives Programme in Year 12 (including a special programme for students interested in medical careers) and a Lecture Programme in Year 13 that offers distinguished visiting speakers the opportunity to present significant issues for question and discussion.

There is an even stronger emphasis at this stage on scholarship and on students developing independent study and research into areas of personal interest. A significant number of Sixth Form students pursue this through the Extended Project Qualification.

There are also compulsory non-examined courses in PSHE and each student has a personalised mentoring programme with their Tutor.

4. Games

Games activities are part of the compulsory curriculum for Years 7-12 unless students are excused on medical grounds.

5. Special Educational Needs and Disabilities (SEND)

The School offers appropriate support to pupils who are experiencing difficulties in certain aspects of the curriculum. The SEND Coordinator manages this programme.
TERM DATES 2016-2017 (inclusive)

**Autumn Term 2016**

Friday 2 September – Wednesday 21 December

Half-Term: 24 – 28 October

**Spring Term 2017**

Wednesday 4 January – Friday 31 March

Half-Term: 13 – 17 February

**Summer Term 2017**

Tuesday 18 April – Tuesday 18 July

Half Term 29 May – 2 June

STATUTORY REQUIREMENTS

The Governing Body’s Statement of Curriculum Policy, arrangements for hearing parental complaints about the curriculum, schemes of work, syllabuses, prospectus, the Governors’ Annual Report, Part One Minutes, DfE circulars and copies of statutory instruments are available on application to the Headmaster’s Personal Assistant.

ABSENCE RATES

Number of pupils of compulsory school age on roll, 2013-2014: 591

Percentage of half-days missed through:

- Authorised absence: 4.9%
- Unauthorised absence: 0.1%

PUBLIC EXAMINATION RESULTS 2014

At A Level 95% of grades achieved were at A*/A/B and 89% of GCSE grades achieved were A*/A.

These results are presented in the following pages as statutorily required; 2014’s A Level results and summary on page 10 followed by 2013’s results for comparison then 2014 GCSE results and summary on page 12 followed by 2013 results for Year 11.
### Year 13

#### GCE A level Results 2014

**Number of Candidates**: 183

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#### A level summary

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## YEAR 13

### GCE A level Results 2013

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### YEAR 11

#### GCSE Results 2014

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### Summary

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CO-CURRICULAR ACHIEVEMENTS

The School has a long tradition of an extensive and varied co-curricular programme ranging from Sport, Music and Drama through Chess, Debating, Young Enterprise, Duke of Edinburgh Award, Field Trips and Competitions/Olympiads. A common theme of opportunities for all, but also opportunities for the best to excel, runs through all of these activities. A recent survey showed over 90 sports, clubs and societies with pupils participating in three each week on average.

Sports
Eleven Rugby sides operate most Saturdays in the season and there are Sevens competitions in the spring including the Nationals where the Seniors, U16 and U13 all take part regularly. The School frequently provides players who represent Kent. The Senior and U15 teams also take part in the National Schools’ Cup and the 1st XV reached the semi-final of the Vase competition in 2005 losing by two points to the eventual winners. Rugby tours operate at several age levels, the Seniors went to Australia in 2009 and 2011 and South America in 2013; whilst recent Cricket tours include Devon, South Africa and the West Indies. Eton Fives teams have also enjoyed considerable success; in 2015 St Olave’s won the National Team Championship and the Junior pairs title. Basketball, Hockey, Netball (in the Sixth Form), Squash and Football are also offered in the winter season, with Cricket and Tennis both producing county standard contributions in the summer. The message is that we aim to encourage participation and enjoyment whilst in an environment where all pupils can realise their potential.

Music
Around one third of the students in the School study a musical instrument and there are choirs, ensembles and orchestras performing in formal and informal concerts to suit a range of abilities and interests. Amongst those taking instrumental and vocal lessons, an impressive number annually achieve the upper grades in Associated Board or Trinity Guildhall exams, several at Grade 8 or diploma-level. Consequently, many of St Olave’s musicians are invited to be involved in the borough, county and national ensembles and conservatoires, most notably the junior departments of the Royal College of Music, Royal Academy of Music and Trinity Laban Conservatoire, Kent County Youth Orchestra and both the National Youth Orchestra and National Youth Choir. St Olave’s has been represented in recent finals of the annual Norman Trotman Competition for young instrumentalists from the Borough of Bromley, including some who emerge as winners. There exist many additional opportunities for performers and composers to enter music competitions, at a regional and national level, in which Olavians are regularly proactive. Recently, our students have achieved success in the London Festival of Contemporary Church Music, Bromley and Beckenham Arts Festivals, BBC Young Musician of the Year, BBC Chorister of the Year, Woodard Schools Musician of the Year and Woodard Schools Composer of the Year. Since 1994 five Olavians have gained organ scholarships at Oxford and Cambridge Colleges and a number have taken up Choral Scholarships at Oxbridge and at Guildford Cathedral. Her Majesty The Queen’s Chapel of the Savoy (off Strand, near Waterloo Bridge) has recruited all the boy-treble choristers for its Choir from St Olave’s since about 1954.

Drama
There are lots of opportunities for students to be involved in Drama at St Olave’s. Boys are invited to attend the lunchtime Drama club which culminates in a group performance. All students are encouraged to audition for the Main School Production. Recent productions include ‘Cabaret’, ‘Oliver’ and a Shakespeare Trilogy. There is also a theatre trip for Year 7 students to a London Theatre. From Year 11, students are invited to perform in the upper school plays and some are also involved in directing their own choice of play. We also offer the opportunity to be involved in a play writing scheme with The National Theatre.

Chess
The school enters a number of teams into the English Chess Federation National Schools Competition, and we often do very well – this year winning all out matches in the regional stage, and progressing to the quarter finals of the championship stage. The school also regularly performs very well at the Millfield International Chess Tournament, as well as various smaller matches and tournaments. A number of our players have representation at County Level and several have gone on to National honours playing in World Class tournaments.

World Challenge
The school runs annual World Challenge expeditions, with these trips alternating between one month and one week long. In the last six years, expeditions have taken place to Southern Peru, Ecuador and Botswana/Namibia. Last year, the students travelled to Honduras and Thailand and Laos, and this summer students are taking part in a Kayaking expedition to Croatia.

Duke of Edinburgh Award
D of E continues to be a massive success story at St Olave’s. The skills and attitudes that it both creates and develops have helped students into and through University, around the world travelling and on into adult life – that is why we have 200 plus sign up every year with many more on their way to completing their respective award every year. 2014/15 has brought our largest number of completions to date with 15 completing Gold, 6 Silver and 40 plus Bronze, with many more due to complete this term. Over the last 12 months we have been to Snowdonia twice, once in a heat wave and once battling 90mph winds. We have frozen on the Brecon Beacons and have backpacked from Lewes to school, gone across the North and South Downs both East to West and North to South. In short, a busy year with much more adventure to look forward to in 2015/16.

Academic Societies
The number of societies is vast and includes Political-Economy, Mathematics, Medicine, History, Literature and Engineering. Whilst many clubs are for senior students, there is a fast growing culture of clubs for junior and middle school students and there is always scope for students to establish their own clubs and societies. Student led groups also support Amnesty and the Environment.
ST. OLAVE’S & ST. SAVIOUR’S GRAMMAR SCHOOL
Goddington Lane, Orpington, Kent BR6 9SH
Tel. 01689-820101
Fax. 01689-897943
e-mail: office@saintolaves.net   website: www.saintolaves.net

The Governing Body

Chairman of the Governors:  The Revd Professor P. Galloway, OBE, JP, PhD, DLitt, FSA.
Vice-Chairman:  I. Ketchin Esq.

Foundation Governors:
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   (also other members of staff and visiting instructors)
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   N. Burman, I.T. Technician
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Mrs L. Davies  Pastoral/Attendance Officer Sixth Form
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R. Simner  Assistant Caretaker

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